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## GEOPHYSICS Checklist for Authors

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1. **Author's Address Form** (enclosed - please fill out)
2. **A Biography** for author and each co-author\* If submitting biographies, you **MUST** provide them in printed and electronic form on your accompanying disk. Thank you.
3. **A Photograph** of author and each co-author (optional)\* Put name on back of photo. Please **DO NOT** paper clip, staple, or fold the photos accompanying your biographies, as this renders them unusable. If sending electronic file, please send jpeg, tiff, or eps and make sure photos are at least 300 dpi. Thank you.

\* If any authors have had biographies and/or photographs published in **GEOPHYSICS** in the last **four years** and do not need to update the information, please fill in below the issue in which they appeared because we do not require new ones in that case.

Author	Issue (month and year)

4. **Transfer of Copyright Form** (enclosed - please fill out)
5. **Two-sentence Summary Form** (enclosed - please fill out) You must also provide the summary in electronic form on your accompanying disk. Thank you.
6. **Page Charge Form** (enclosed - please fill out)
7. **Color Charge Form**, (enclosed - if applicable, please fill out)